



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GLORIA J. JEFF
DIRECTOR

March 23, 2005

Ms. Mary Lannoye
State Budget Director
111 South Capital Avenue
Lansing, Michigan 48913

Dear Ms. Lannoye:

The Michigan Department of Transportation's (MDOT) Fiscal Year 2005 budget included new legislative requirements regarding wheelchair lifts for transit agencies that received Fiscal Year 2005 local bus operating assistance from the Comprehensive Transportation Fund.

Section 732 of Act 361 of 2004 requires:

- Each agency must report the status of their lifts including the number and percentage of the fleet with operational lifts and the number and percentage of the fleet with operational lifts that are not in working order.
 - All agencies reported the status of their lifts by the due date of October 29, 2004.
 - The Detroit Department of Transportation (DDOT) was the only agency that reported inoperable lifts on October 29, 2004.
- If an agency reported inoperable lifts on October 29, 2004, that agency was required to certify to MDOT by December 31, 2004, that the inoperable lifts were repaired or replaced and that all lifts were operational.
 - DDOT provided a report to MDOT on the status of the repair or replacement of the vehicles with inoperable lifts. All lifts were not operational on December 31, 2004.
 - MDOT reduced DDOT's monthly Local Bus Operating Assistance payment by 25 percent, beginning January 1, 2005.
- By April 1, 2005, MDOT is required to certify, in writing, to the Department of Management and Budget and the Legislature that the information provided by each transit agency on October 20, 2004, and on December 31, 2004, is accurate to the best of MDOT's knowledge.

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Ms. Mary Lannoye

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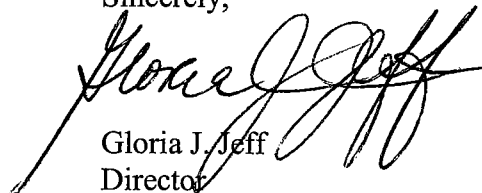
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The purpose of this letter is to meet the April 1, 2005 requirement. To make this certification, MDOT did the following:

- MDOT developed a procedure to monitor the information provided by the transit agencies. Briefly, this procedure called for:
 - MDOT to determine an appropriate sample size of transit agencies to be tested.
 - MDOT to conduct a field test for each agency in sample.
 - For each field test, MDOT staff selected up to 20 percent of the agency's lift-equipped and observed operation of the lifts on all selected buses.
- MDOT completed the testing outlined in the procedure during the months of January and February 2005.
- MDOT did not identify any circumstances that conflicted with the information submitted by the sampled transit agencies in October 2004.
- Since DDOT self-reported non-compliance with section 732 and is subject to withholding of state funds as a result of this non-compliance, field testing at DDOT to verify the non-compliance they reported in October and December was not considered necessary for the basis of this report.

Based on the results of the self-reporting by transit agencies and the testing conducted by MDOT, I certify that the information reported by the transit agencies on October 29, 2004, and by DDOT on December 31, 2004, is accurate to the best of my knowledge.

Sincerely,

A handwritten signature in black ink, appearing to read "Gloria J. Jeff", written over a horizontal line.

Gloria J. Jeff
Director